



SUMMER 2022

MEDICAL PAPERWORK & FORMS DUE DATES BY SESSION

SESSION	DUE DATE
ADVENTURE CAMP ADVENTURE TRAILS (May 28 - June 3)	April 28
SESSION 1 PIONEER A & B CILT (June 12 - June 25)	May 12
SESSION 2 EXPLORER A & B CIT A (June 26 - July 9)	May 26
SESSION 3 TRAILSEEKER A & B CIT B (July 10 - July 23)	June 10

The <u>Camper Health History Form</u> is done online and is the focus of this document.

Parents and/or guardians complete Camper Health History. The Camper Health History deals with allergies, dietary needs, past injuries, illnesses, etc. You can complete this online form at any time, but it MUST BE COMPLETED BEFORE YOUR CAMPER ARRIVES TO CAMP.

Below are some basic instructions on <u>COMPLETING THE ONLINE CAMPER</u> <u>HEALTH HISTORY FORM</u>. If you have any questions please contact us and we will be glad to help you!

1) Go to the Friendly Pines Camp website (https://friendlypines.com); hover over the "CURRENT FAMILIES" tab at the top of the homepage and wait for the menu to pop up. Then, click "Account Login". (You can also click on the "ENROLL NOW/JOIN THE WAITLIST" button at the top of the page.)

Use the email address and password you used to create your camper's application; i.e., do not create a new account, as your camper's enrollment info will not be present within this new account. If you can't remember your password, you can use the "Reset Password" link with the email address you used before. This will bring you to the Online Registration Homepage.

- 2) Click on the "View Details" link under the "View My Registrations/Summer 2022" header.
- 3) You should now be on the "REGISTRATION DETAILS" page. On the right side you will see the Forms column. It should show each registered camper and the forms that have already been submitted, as well as the ones that have yet to be completed.
- 4) Click on "CAMPER HEALTH HISTORY" for the camper, or one of the campers whose form needs "to be completed".

You should now be on Page 1 of this 6 page form. You may proceed.

PAGE 1 -HEIGHT & WEIGHT These are the only required pieces of information for this page. Note: All items throughout the form with a red asterisk (*) are required.

PAGE 2 - ALLERGIES & DIETARY RESTRICTIONS	Here, you will give us complete information about the camper's allergies and dietary needs. This information will be shared with the medical staff, the kitchen, and your camper's counselor.
PAGE 3 -	Please list all prescribed medications your child is currently taking (and will continue to do so at camp), as well as dosage.
MEDICATIONS & TREATMENTS	OVER THE COUNTER MEDICATIONS: You will see a list of the medications we keep on hand in the Health Center. Indicate whether or not your child is allowed to take these medications. Please don't send your camper with any of these OTC medications.
	When you check a box under either the medical conditions or disease history that applies to your child another box will open, which will allow for additional information about the occurrence, condition or illness.
PAGE 4 - HEALTH HISTORY	The form starts with a long list of conditions. You will notice that "homesickness" is one of them. We don't really think it should be, but we can't alter the form.
	The second part of the form is a list of diseases (mostly childhood diseases).
	You will notice a section on activity restrictions. This section is intended for activities that you feel your camper should avoid or need help with because of physical restrictions. You are welcome, however, to use this section for letting us know about activities you would prefer your child not participate in for philosophical or personal reasons.
PAGE 5 - HEALTH INSURANCE & DOCTOR INFO	Provide health insurance and physician information here. Please remember that Friendly Pines Camp carries a modest health insurance policy for each camper. It will be used as the primary insurance in the event of illness or injury. There is an \$1100 limit for illness and a \$3500 limit for accidents. If the costs exceed this, the excess will be passed on to your insurance.
PAGE 6 - PERMISSION TO TREAT	This is perhaps the most critical section of them all. Your electronic signature will allow us to seek medical care for your camper should that ever be necessary.

You're finished! Make sure you submit the Camper Health History; once you've correctly and fully done so, the Health History Form should carry a "Completed" status within your "Forms" column. Complete the form again for another camper if applicable.

ADDITIONAL INFORMATION:

- You may complete this form at any time, and the sooner the better!
- Please be timely. Information in both the HEALTH HISTORY and the PHYSICAL EXAM forms is reviewed by our medical staff before the campers arrive. The medical staff share important information about your campers with the children's counselors; therefore, we need this information a few weeks before the session actually begins in order to do our very best job for your camper.
- A reminder of our due dates, at right:

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IMPORTANT: ONCE THE FORM IS SUBMITTED NO CHANGES CAN BE MADE ONLINE. IF YOU NEED TO CHANGE INFORMATION, PLEASE CONTACT FPC DIRECTLY:

EMAIL: medical@friendlypines.com

PHONE: (928) 445-2128



CAMPER PHYSICAL EXAM FORM

 $\underbrace{NOTE: WE\ PREFER\ THAT\ THIS\ FORM\ IS\ USED\ EXCLUSIVELY}_{SUBMITTING\ THIS\ FORM\ \&\ DUE\ DATES}.$

CAMPER'S <u>LAST</u> NAME:	CAMPER'S <u>FIRST</u> NAME:				
DATE OF BIRTH:	AGE A	AT CAMP:		GENDER:	
SESSION(S) ATTENDING:					
EXAM DATE:	BP:	\//	eight:	Height:	
CONDITION OF	DI				
Throat: Eyes:	Ears:	Sinuses:	Teeth:	Abdomen:	Lungs:
Any heart disorder?:		*	foot, impetigo, ri		
Orthopedic:	Vision (Le	· · · · · · · · · · · · · · · · · · ·		sion (Right):	
Any known exposure to (indication o	•		ently?:		
RECOMMENDATIONS & REST					
In my opinion, the above applicant			participate in an	active camp progran	n.
Description of any limitation or restri	ction on camp	activities:			
		· ·	1		
The applicant is under the care of a p	hysician for the	e following cond	ditions:		
					
Treatment to be continued at camp:					
PRESCRIBED & REGULAR MEI PLEASE NOTE: For the safety of ever		n ALL CAMPE	D MEDICATIONS	are kent in the Camp	Madical Contor
(Infirmary), and dispensed by the Cai	mp Medical Sta	ff only as indica	ated by written in	nstruction of child's de	octor.
Medications must be labeled with: <u>C. TAKING</u> , & <u>FREQUENCY OF ADMINIS</u>	AMPER'S NAME	E, <u>DR.'S NAME 8</u>	NUMBER, NAM	<u>E OF MEDICATION, RI</u>	EASON FOR
A signed prescription form, including		e information, i	s also acceptable	e. For obvious reasons	, un-labeled
and/or non-prescription items are No	<u>OT</u> dispensed.	·	·		
Re: INHALERS - must arrive in pharm				cate pharmacy-label a	ttached to it.
May Children's Tylenol be given if ne	eded?	'ES NO	State preferred	d alternate:	
THIS CAMPER TAKES MEDICATION A				AL PAGE(S) FOR MOR	E MEDICATIONS.
MED #1:	Dosage:		Specific times to	iken each day:	
Reason for taking: MED #2:	Dosago		Chacific times to	ukon ozob daya	
· · · · · · · · · · · · · · · · · · ·	Dosage:		Specific times to	iken each day:	
Reason for taking:	Dosage:		Specific times ta	ykon oach dayr	
Reason for taking:	Dosage		specific times to	ikeri eacii day	
<u> </u>	a the school ve	ar that camper	does not/might	not take during the s	ummer:
Identify any medications taken during the school year that camper does not/might not take during the summer:					
For female: has this camper menstruated? If so, is her menstrual history normal?					
If not, has she been told about it? Special considerations:					
KNOWN ALLERGIES:					
Any medically-prescribed meal plan or dietary restrictions?:					
IMPORTANT!: If needed, please attach additional pages to provide more information for camp medical staff.					
Signature of Licensed Medical Personnel: x					
Print or Typed Name:	Title/License Type:				
Phone:	Date:				
Address:					
SCREENING RECORD (THIS BOX FOR CAMP USE	ONLY!)				
Date screened: Time:		Meds given to F	PC Med Staff?	Updates/d	additions?: YES NO
Observational Notes:					





CAMPER PHYSICAL EXAM FORM INSTRUCTIONS

We must have a Camper Physical Exam Form for each camper. Below are some bullet points to help clarify the process.

The Camper Physical Exam Form is different from the online Camper Health History. Often times parents get the two confused.





- The Camper Physical Exam is really just like a sports physical. Your camper(s) may have already gotten a physical for another activity within the calendar year. We will happily accepť that form if you wish to send it to us.
- These Camper Physical Exams, of course, can be done by your physician; however they can also be obtained at walk-in clinics. Pharmacies sometimes offer an inexpensive sports physical service as well.

You can submit your Camper Physical Form in a few different of ways:

UPLOAD IT TO YOUR CAMPBRAIN ACCOUNT (OUR FIRST PREFERENCE)

- 1. Save the Physical Exam document as one (1) complete PDF file* on your computer or device
- 2.Go to https://friendlypines.com. Hover over the "CURRENT FAMILIES" menu, then click "Account Login'
- 3.Log in to your CampBrain Account 4.Click on "View Registration Details" after you've logged in
- 5. You should land on the "Registration Details" page; scroll down to the bottom of the page until you find "Upload Document"
- 6. Find the camper for whom you want to upload a Camper Physical Exam Form. Click on the "Upload" button and follow the instructions.

EMAIL IT TO US (OUR SECOND PREFERENCE)

- 1. Save the Physical Exam document as one (1) complete PDF file* on your computer or device
- 2. Open a new email with the subject line " (Your Camper's Name) 2022 Physical Exam Form" (e.g. "Lorelei Gilmore 2022 Physical Exam Form")
- 3. Attach it to an email addressed to medical@friendlypines.com & send

FAX IT TO US (OUR THIRD PREFERENCE)

1. Fax the document to us at (928) 445-6065

*SCANNING TIP: We suggest using apps like Scannable, your iPhone's Notes app, Adobe Scan, Microsoft Lens, Google Drive scan, etc. to scan your camper's Physical Exam form into a PDF format. Please refrain from simply taking a picture of the document and sending that in, as most of the time doing so renders the document unreadable due to shadows, focus, paper position, etc. These apps are among the many available to use to capture documents successfully.

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CAMPER ASTHMA ACTION PLAN

***This form is only necessary for campers who have asthma or who have ever experienced asthma-like symptoms.

This form is only necessary to	or earripers who have astririk	a or who have ever experience	a astrima-like symptoms.
<u>PARENTS/GUARDIANS</u> : PLE PHYSICIAN COMPLETE THE			
CAMPER'S FIRST & LAST	NAME:		
DATE OF BIRTH:		AGE: GRAD	DE NEXT FALL:
ASTHMA CARE PHYSICIA	AN:	PHONE #:	
OTHER PHYSICIAN:		PHONE #:	
When my child is nearin	ng an asthma episode, <u>l</u>	notice these signs (plea	ase circle all that apply):
Runny/stuffy nose	Tummy ache	Getting upset	Coughing
Funny feeling in chest	Feeling weak	Nervous	Watery eyes
Itchy throat	Headache	Sad	Circles under eyes
Itchy chest	Dry mouth	Sneezy	Fatigue
Other signs my child exh	ibits:		
My child's <u>asthma trigge</u>	ers (things that start an	asthma attack) are (ple	ase circle all that apply):
Animals with fur	Smoke	Sinus infections	Emotions (sad, happy)
Dust	Cold air	Exercise (running, sports)	Cockroaches
Cigarette smoke	Aerosols (hair spray, perfume)	Humid air	Mold
Strong smells	Colds		
Food triggers:			
Other triggers:			
I have reviewed my child's action plan with my child's asthma care physician and believe all of the information to be accurate. I agree to notify the Camp Medical Staff of any changes in my child's condition including emergency room visits and hospitalizations. I give the Friendly Pines Camp staff and its physician permission to contact one another or my insurance/Medicaid carrier for the purpose of obtaining information related to my child's health. A reasonable effort will be made to obtain the information from me prior to any other source.			

Parent/Guardian Signature:_____



CHILD'S NAME:	HEIGHT:	WEIGHT:
POSSIBLE WARNING SIGNS	PEAK FLOW ZONES	TREATMENT PLAN
Sleeping without symptoms able to do normal activities w/out symptoms OR peak flow 80 or 100% of predicted or personal best Camper's personal best peak flow meter reading is: OR Camper's predicted peak flow meter reading is:	GREEN ZONE: ALL CLEAR! to Greater than 80% of best predicted peak flow	LONG-TERM CONTROL: (daily meds) Medicine Dose Frequency BEFORE EXERCISE: Take \(\text{2} \) or \(\text{4} \) puffs of minutes before exercise
BE CAREFUL! Early warning signs of asthma may be seen: • cold symptoms and/or fever • coughing/wheezing but able to do normal activities • shortness of breath with activity • chest tightness • waking at night OR • peak flow 50-80% of personal best	YELLOW ZONE: CAUTION! to 50-80% of best and/or predicted peak flow This is NOT where camper should be every day. TAKE ACTION	QUICK RELIEF: (for mild/moderate symptoms) First Medicine: Take 2 or 4 puffs or by nebulizer one time Then: If improvement in 15 min: If NO improvement in 15min:
DANCER! This is an emergency; you need help! difficulty walking or talking uses neck/stomach muscles when breathing needs rescue medication more frequently than every 4 hours constant coughing worsening symptoms after treatments blue or gray lips or fingernails OR peak flow less than 50% of personal best	to less than 50% of best and/or predicted peak flow	ALERT: (for severe symptoms) First, take this medication: Take 2 or 4 puffs or by nebulizer one time If feeling better or repeat peak flow is in yellow zone, call doctor and ask for further instructions. If no improvement or repeat peak flow in red zone or nails/lips are blue or breathing is difficult GO TO THE EMERGENCY ROOM OR CALL 911!
Physician Signature:	(print & sign)	Date:
Address:		
Phone Number:		



FOR FIRST-TIME CAMPERS

You will upload a PDF copy of your camper's immunization records directly into your CampBrain household account. Please make sure to combine multiple paged records into ONE document for upload; you cannot upload each page individually.

- 1. Login to your CampBrain portal (Click the "ENROLL NOW/JOIN THE WAITLIST" button at the top of each friendlypines.com webpage and log in at the bottom left of the landing page)
- 2.Click on "View Details" under the "View My Registrations/Summer 2022" header
- 3.On the "REGISTRATION DETAILS" page, scroll down until you find the "Upload Documents" section
- 4. Find the camper for whom you want to upload an immunization record. Click on the Upload button and follow the instructions.
- 5.Once the document has been successfully uploaded, you should see a "SUBMITTED" label next to the name of the uploaded document.

FOR RETURNING CAMPERS

If you attended camp in 2021, we likely still have your immunization records on file from when you submitted them in the Health History form or uploaded them to your household account for last summer. If we cannot locate the record, we will reach out to you to ask for a new record.

If your camper <u>hasn't</u> had any updates, the record from last year is fine as is. No need for you to do anything else at this time.

If your camper <u>has</u> had updates since last summer and you want to submit a new record, please follow the steps listed above for New Campers.

IMPORTANT: ONCE A DOCUMENT HAS BEEN UPLOADED/SUBMITTED, NO CHANGES CAN BE MADE ONLINE. IF YOU NEED TO CHANGE INFORMATION, PLEASE CONTACT FPC DIRECTLY:

EMAIL: medical@friendlypines.com

PHONE: (928) 445-2128

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It has been our long-standing policy to NOT administer any medications that are not prescribed by a doctor. All meds must come in the labeled prescription bottle or be accompanied by a doctor's signed directions. You will find this policy expressed on the Camper Physical Exam Form and in the Parent Handbook.

These non-prescribed meds tend to fall under a couple of categories. Many parents bring in bags of common over-the-counter medications. They are often simple items like Ibuprofen or Benedryl. We DO stock many of these common medications, and all of them have been approved by the physicians who write and review our standing orders. So if your child takes a particular over-the-counter allergy medicine, chances are we have it and have been given doctor's approval to administer it. If you have some over-thecounter medication that you give your child daily, you will need to provide a doctor's orders.

The other non-prescribed medications that we see often falls into the homeopathic or supplemental category - herbal supplements, essential oils, etc. We know that many of you give your children these products daily, but in order for our nurses to do so, we will need a doctor's orders. Our med staff, understandably, is reluctant to giving out medications that they know little or nothing about. There is a liability risk that they are not willing to assume, and we back them on this.

So, please comply to our request to make sure that any medications that you bring to camp for your child are accompanied with signed doctor's orders or are in a labeled bottle. In these cases, we are happy to comply.

If you have any questions, please contact us.

FRIDAY, MARCH 11TH, 2022 | VERSION 1.3.2022

We ran a HUGELY successful, fun, and SAFE program in 2021. We are still so proud of the fact that we had <u>ZERO cases of COVID at camp for the entirety of our 2021 summer season</u>; this enormous feat was all thanks to the hard work from our medical team, camp staff, and camp families who created, implemented, followed (and adapted to the frequent changes to!) our Summer 2021 Mitigation Plan.

As we examine every aspect of how we proceed with our summer operations for 2022, our foremost goal is once again the safety and protection of our campers, our staff, their families, and the community at large. To this end, we are again adopting the "Best Practices" for screening, hygiene, congregating, and testing that have been recommended by the CDC, the Arizona State Health Department, the Yavapai County Health Department, and the American Camp Association. We feel we can do no less for the families who have entrusted us with their most precious treasures.

For those camp families and staff that joined us in 2021, Summer 2022 will look somewhat similar, but with four big differences (pre-arrival testing protocols, staff vaccination requirements, optional mask-wearing, and reduced cohorting), which we've outlined in the sections below.

VACCINATIONS:

- COVID vaccinations will **NOT** be required of <u>campers</u>
- COVID vaccinations will be required for <u>counselors</u>, <u>medical staff</u>, and any other staff members who come into frequent, close contact with campers
- COVID vaccinations will NOT be required of <u>all other staff</u> that do not come into close contact with campers

PRE-ARRIVAL TESTING:

- All <u>unvaccinated</u> campers will need to get an <u>antigen</u> test for COVID <u>from a lab or</u> testing site within 24 hours before arrival, and provide proof of a negative result
 - All test results MUST be uploaded via the upload portal BEFORE arrival at camp (uploading instructions will come just before summer starts)
 - All tests must be conducted at a lab, testing site, or doctor's office; i.e., at-home tests are not permitted
 - Campers that do not have their results uploaded before arrival will not be permitted to remain at camp until results are received
- <u>Fully vaccinated</u> campers do not need to get a pre-arrival test, but do need to provide proof of vaccination before arrival at camp
 - "FULLY VACCINATED" means the individual has received doses of an FDA approved COVID Vaccination, which at this time (02/14/2022) includes two doses of the Moderna or Pfizer vaccine OR one dose of the Johnson & Johnson vaccine more than two weeks before their arrival at camp
 - Campers that have received only one dose of a two-dose vaccine, are not two
 weeks past receiving their second dose of a two-dose vaccine, or are not two
 weeks past receiving their one dose J&J will be considered "unvaccinated" for
 camp arrival purposes and will need to schedule an antigen test within one
 calendar day of arrival at camp

- <u>Campers that have legitimate documentation of a positive COVID infection & recovery within the previous 90 days</u> before their arrival at camp can provide this documentation for the pre-arrival test requirement
 - Recently infected campers do not need to get an antigen test or have the vaccine, so long as they can provide proof of a positive test result from a doctor or lab.
 - Campers must be fully recovered from COVID to attend camp; campers that test positive within 10 days before their arrival date will not be permitted to attend camp
- After testing, campers must isolate until arriving at camp to prevent exposure. A signed document attesting to isolation may be required upon arrival.
- All campers and staff must do their due diligence to prevent a positive result before arriving or on the date of arrival at camp; we strongly suggest limiting interaction with anyone outside your immediate household for one week before your camper's arrival, just to be safe.

MASKS:

- Masks will *not* be required a vast majority of the time
 - Times where campers & staff may be asked to wear masks:
 - When visiting <u>inside</u> the infirmary
 - Campers who receive medications will be administered their meds through the infirmary window, and will remain outside; therefore they will not be required to wear a mask, so long as they remain outside.
 - Inside camp vehicles with other campers who are not in their immediate cabin group, like during transportation to/from activities.
- All campers and staff will still be required to bring a few reusable face masks with them, just in case
- Campers & staff who still wish to wear masks will be allowed and welcome to, and will not be asked to remove them except in situations where it may be hazardous; like swimming or sleeping
- FPC, its campers, and staff will maintain a welcoming and hospitable environment for all campers and staff, regardless of their comfort level and feelings towards masks/mask-wearing
- Unvaccinated and/or untested support staff will be required to wear masks when entering cabins, buildings, or when coming in close contact with others
- Unvaccinated and/or untested kitchen staff will be masked every day while working
- All staff, regardless of test or vaccine status, will be encouraged to wear masks on time off and/or when interacting with the public

MISCELLANEOUS PRECAUTIONS:

- Temperatures of campers and staff will be taken and recorded daily for the first 3 days of each session, as well as upon arrival at camp
- Hand Sanitizer will be made available throughout camp for regular use
- Frequent hand-washing will continue to be encouraged

CABIN AND ACTIVITY LIFE:

- Campers will choose their own activities and go to activities with campers from other cabins
- There will be no cohorts, and all activities, including evening activities, will be mixed
- During activities, and where appropriate/possible, counselors will encourage campers to maintain appropriate social distancing from other campers and staff

DINING:

- All campers and staff will eat inside the Dining Lodge
- Tables will be a mix of boys and girls of similar ages, with at least two staff members assigned to each table
- We will keep the same seating arrangements for both weeks, instead of switching seating arrangements halfway through the two-week session like we have in the past (one-week campers will all sit with one another)
- Dining Lodge will have windows and skylights open all summer
- Dining Lodge will add fans to enhance ventilation
- Doors and hatches between the kitchen and dining areas will remain closed unless needed to be opened

ARRIVAL AND DEPARTURE:

- Temperatures will be taken upon arrival at camp
- No camper will be admitted who has not presented a negative antigen test taken within the time frame prescribed and before their arrival at camp
- Arrivals will be done in two waves, based on last names (e.g. last names beginning with A-L will come during the first hour, last names M-Z arrive during the next hour)
 - Campers traveling with friends or family with different last names may arrive during either arrival wave; i.e. they can arrive together
- Parents/family members will be permitted to visit inside the cabin ONE FAMILY AT A
 TIME, and all non-campers (i.e. folks that will leave camp after drop-off) will be
 required to wear a mask inside the cabin at all times, regardless of vaccine or testing
 status.
- Departures will happen in waves as well
- No bus transportation at all; all campers must be dropped off at camp
- For campers arriving by plane, we will provide transportation from PHX Sky Harbor Airport for a fee. Campers traveling to/from camp must wear a mask inside the vehicle for the duration of the trip. *More airport travel info to come at a later date.*

INFECTION AT CAMP PROTOCOLS:

- A staff or camper who is presenting with symptoms will be administered a rapid test in our camp infirmary, and then isolated under medical supervision until the results come back, and once causes like allergies and over-heating are eliminated.
- A PCR test in town will be scheduled if results are positive or inconclusive
- Parent of patient (if a minor) will be notified of need for secondary PCR testing
- Those campers and staff who have been in close contact with the initial patient over a determined period of time will be isolated and administered an antigen test until results of the PCR test of the initial patient are received.
- It's very possible that parents of campers/minors who were in close contact may not be contacted until results of PCR from the initial patient are returned.
- A positive PCR of the initial patient will necessitate PCR testing of all in close contact

Our medical staff worked incredibly hard on these policies, and we thank them for their time and dedication. We thank our camp families in advance for understanding and adhering to these policies. We want to make sure camp is a safe but still fun environment for everyone, and we believe that the policies listed herein will help us achieve this goal.

If you have any questions whatsoever about our 2022 COVID Policies, please do not hesitate to reach out to info@friendlypines.com or call (928) 445-2128. We are so looking forward to welcoming our camp families for another fabulous summer!

Yours & s'mores,

DR. CHRISTOPHER MAY, MD FPC President

MEGAN MAY
Camp Director

ADAM ESPOSITO
Program Director